



INVITATION TO BID (ITB)

Maintenance Truck with Trade-in

December 23, 2024

Gulf Bend Center (GBC) is a community center in the State of Texas formed as the result of legislation passed in 1965. GBC is a 501(c)(3) non-profit agency governed by a nine-member Board of Trustees. It has grown from a small organization offering limited services to a major behavioral health provider, serving over 8000 individuals annually in a comprehensive array of mental health, intellectual developmental disabilities services, and substance use services. GBC provides services in a seven-county region that includes: Victoria, Jackson, Calhoun, Refugio, Goliad, Dewitt, and Lavaca Counties.

GBC is requesting bids from qualified vendors to purchase one (1) maintenance truck with trade-in of one (1) GBC owned maintenance truck. GBC is seeking a new or used light duty truck with a minimum of a six (6) foot bed. GBC's current maintenance truck to be traded-in is a 2005 Ford F250. See page 3 for more information on specifications for both vehicles.

Bids are due by 5 PM January 17, 2025. Bids may be received by mail, hand delivered, or via email at the addresses noted below. Please indicate "ITB-Maintenance Truck" on the envelope or within the subject line of an email.

Mail or hand deliver to:

Gulf Bend Center
Attn: Kasie Mundine
6502 Nursery Drive Ste 100
Victoria Texas 77904

Email to: cfo@gulfbend.org

The bidder must sign and date the Bid Sheet and return with any additional information deemed necessary. Bids returned without the Bid Sheet may be rejected.

Thank you for your interest in Gulf Bend Center's Invitation to Bid.

GBC reserves the right to reject any or all bids for any or all products covered in this bid request and to waive informalities or defects in bids or to accept such bids as it shall deem to be in the best interests of GBC.

Sales Tax: As a 501(c)3, GBC is exempt from Federal excise tax and Texas sales and use tax and therefore sales tax should not be included in the bid.

Late Bids: Bids received after submission deadline will be rejected. GBC is not responsible for lateness or non-delivery of carrier, email, etc.

Contract: This bid, when properly accepted by GBC, shall constitute a contract equally binding between the successful bidder and GBC. No different or additional terms will become a part of the bid.

Delivery: Unless local, delivery of vehicle and pick up of trade in should be to 6502 Nursery Drive, Victoria Texas. All delivery and freight charges may be included in the bid price.

Exceptions or Substitutions: All bids meeting the intent of this ITB will be considered for award. Bidders taking exception to the specifications, or offering substitutions, shall clearly state this information. GBC reserves the right to accept all or none of the exceptions and/or substitutions deemed to be in the best interest of GBC.

Vehicles or items supplied under this contract shall be subject to GBC’s approval. Vehicles found defective or not meeting specifications will be picked up and replaced by the successful bidder within reasonable time at no expense to GBC.

Questions concerning this Invitation to Bid and/or specifications should be directed to Kasie Mundine at 361-582-5367 or email at cfo@gulfbend.org.

Recap of dates:

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|--|-------------------|
| ➤ ITB Public Notification Date | December 23, 2024 |
| ➤ Receipt of Bids Deadline by 5PM | January 17, 2025 |
| ➤ Review of Bids by GBC | January 21, 2025 |
| ➤ Recommendation made to GBC Board of Trustees | January 28, 2025 |
| ➤ Notification to all Vendors | January 29, 2025 |
| ➤ Delivery and Pick up of Vehicles (no later than) | February 7, 2025 |

SPECIFICATIONS

PURCHASE

Vehicle Specifications:

- **Make and Model:** Preferred: Toyota Tundra extra cab or Ford F150 extended cab, however, open to other options
- **Engine Type:** Gasoline
- **Body Style:** Light duty truck
- **Features-required:** Minimum 6-foot bed
- **Features-preferred:** Exterior color-white, vinyl flooring, bed liner
- **Mileage Requirements:** Less than 60,000

Bid Requirements:

- **Price Breakdown:** Provide a detailed price breakdown including base vehicle cost, options, delivery fees, etc.
- **Warranty Information:** Clearly outline the warranty terms and coverage details.
- **Delivery Timeline:** Specify expected delivery date(s).
- **Maintenance Support:** Describe your post-sale maintenance and repair service capabilities.
- **Company Background:** Provide information about your company's experience in vehicle sales and relevant certifications.

Evaluation Criteria:

- **Price:** 40%
- **Vehicle Quality and Features:** 30%
- **Trade-in Value:** 15%
- **Warranty and Service Support:** 10%
- **Delivery Timeframe:** 5%

TRADE IN

2005 Ford F250 Super Duty

1FTSX20565EB83331

Mileage: 94,500

Condition: Worn

Includes: Exterior-white; Power window and door locks; 8-foot utility bed; Tommy lift (operable)
Pictures on page 4.



TO BE COMPLETED BY THE BIDDER

The undersigned agrees to fully comply in strict accordance with the bid, specifications and instructions attached.

Please use your Manufacture's Fleet Sales ID (if applicable) to ensure competitive bidding pricing.

Date: _____

Company Name: _____

Signature: _____

Title: _____

Address: _____

Telephone: _____

Email: _____

Proposed vehicle and specifications: _____

Warranty and service support options: _____

Bid:	\$ _____
Less: Trade-in value	\$ _____
Net Bid Amount	\$ _____

NOTE: GBC reserves the right to choose which bid is deemed most appropriate and what best meets the needs of GBC.

Please attach all support for bid noted above.